

General Instructions for the NRCC application process

1. Determine that you are available to attend NRCC at the Hickory Environmental Education center in Accident, Maryland for the entire 7-day period of Saturday, July 22 to Sunday July 28.
2. The application questions can be previewed by downloading the Application for Review from the website. However, **the final submission should be completed online** by clicking the '[APPLY for NRCC 2018!](#)' link.
3. Complete your online application. Once all 5 sections have been filled out, **press REVIEW** to look it over, edit if necessary and then **press SUBMIT**. You will receive an emailed copy of your application to confirm our receipt. (If you do not receive a pdf, send an email to info@mdforestryboards.org.)
4. Signature Pages are to be downloaded and printed. Have your Parent/Guardian read the important information, check the Parental/Guardian Review box and sign the Signature Pages where indicated. **The Signature Pages should be mailed to:**

Ms. Gabrielle D. Oldham, NRCC Program Director
100 Mill Lane
North East, MD 21901

5. **Online Letters of Recommendation are required.** Request 2 Letters of Recommendation from either a teacher, counselor, club adviser or other adult who is not a family member. The letters must be filled out online by clicking the '[Online Letter of Recommendation](#)' link.
6. **Prepare for a brief interview** with your local Forestry Board who will contact you after your application is submitted. Each Board selects its applicants and notifies students that they are to submit payment of the \$125 Activity Fee in order to complete registration. **All payments should be made payable to and sent to:**

Maryland Forestry Foundation
124 South Street #3
Annapolis, MD 21401

7. **Make sure you arrange transportation** to and from Hickory Environmental Education Center, 604 Pride Parkway, Accident, MD 21520 (located behind Northern Garrett High School), **arriving on Sunday, July 22 by 3:00 PM and leaving on Saturday, July 28 by 1:00 PM.**
8. You will be notified of the final acceptance by your local Forestry Board. The NRCC committee will follow-up with all necessary information for you to have a successful week at NRCC.
9. If you have any questions on the general application process, please contact us at info@mdforestryboards.org.