

General Instructions for the NRCC application process

1. Determine that you are available to attend NRCC at the Hickory Environmental Education center in Accident, Maryland for the entire 7-day period of Saturday, July 23 to Sunday July 29.
2. The application questions can be previewed by downloading the Application for Review from the website. However, **the final submission should be completed online** by clicking the '[APPLY for NRCC 2017!](#)' link.
3. Complete your online application. Once all 5 sections have been filled out, **press REVIEW** to look it over, edit if necessary and then **press SUBMIT**. You will receive an emailed copy of your application to confirm our receipt. (If you do not receive a pdf, send an email to info@mdforestryboards.org.)
4. Signature Pages are to be downloaded and printed. Have your Parent/Guardian read the important information, check the Parental/Guardian Review box and sign the Signature Pages where indicated. **The Signature Pages should be mailed to:**

Ms. Gabrielle D. Oldham, NRCC Program Director
100 Mill Lane
North East, MD 21901

5. **Online Letters of Recommendation are required.** Request 2 Letters of Recommendation from either a teacher, counselor, club adviser or other adult who is not a family member. The letters must be filled out online by clicking the '[Online Letter of Recommendation](#)' link.
6. **Prepare for a brief interview** with representatives of your local Forestry Board who will contact you after your application is submitted. Each Board selects its applicants and arranges for payment of the NRCC Tuition Fee (\$450) and possibly the Student Activity Fee (\$125). **All payments should be made payable to and sent to:**

Maryland Forestry Foundation
124 South Street #3
Annapolis, MD 21401

7. **Make sure you arrange transportation** to and from Hickory Environmental Education Center, 604 Pride Parkway, Accident, MD 21520 (located behind Northern Garrett High School), **arriving on Sunday, July 23 by 3:00 PM and leaving on Saturday, July 29 by 1:00 PM.**
8. You will be notified of the final acceptance by your local Forestry Board. The NRCC Program Director, Gabrielle Oldham, will follow-up with all necessary information for you to have a successful week at NRCC.
9. If you have any questions on the general application process, please contact us at info@mdforestryboards.org.