



Maryland Forestry Foundation

124 South Street #3
Annapolis, MD 21401



MEL FELLOWSHIP POSITION ANNOUNCEMENT for Urban and Community Forestry

Applications must be received by **July 7, 2017**

Award to be announced by August 4, 2017.

Application can be downloaded from our website: www.marylandforestryboards.org.

Completed application, resume and letter are to be emailed to Balinski.dawn@gmail.com.

The Maryland Forestry Foundation is calling for applications to fill a Mel Fellowship position for the period from September 1, 2017 – June 30, 2018. This position is made possible through a grant from the Maryland Department of Natural Resources.

Requirements: Applicant must be resident of Maryland and a college student currently enrolled in Urban forestry or a related field and must be willing to spend an estimated 10-20 hours/week working on behalf of the Foundation.

Two **Letters of Recommendation** must be received, one from a faculty member in a natural resources field. The letter should verify the student's enrollment in university and should speak to the student's career interest and their ability to manage a fellowship workload. The letter must be sent from the professor's email to the email address listed in the instructions.

Applicant must be proficient in Word, Excel and Acrobat. Knowledge of photo-editing software is a plus. The position will require infrequent travel to Annapolis and to locations around the state – most work can be carried out from your home/college base.

Fellowship Duties Participate in the planning of the 2018 Maryland Urban Forestry Summit, provide a plan to strengthen the statewide outreach of the MUCFC and such other activities as may be selected from those listed in appendix A based upon the educational experience and career goals of the selected fellow and priorities of the MUCFC.

Remuneration: \$28,000 total stipend, paid out monthly, based on mutually agreed upon goals and deliverables for each month. Monthly reports must be submitted listing accomplishments and work-in-progress.

Instructions: Complete the **Application** (fillable pdf) and email to the Treasurer, Dawn Balinski, at balinski.dawn@gmail.com along with a **Resume**. Have **Letters of Recommendation** sent to the same email address. All documents should be sent by July 7. An acknowledgement of receipt will be sent to the student.



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APPLICATION

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Student applicant:

Last name

First name

College in attendance:

City

State

College start date

Month/Year of expected graduation

Note: List any other colleges attended in written section on next page.

Cum GPA

Current major/minor

Career interest:

List field(s) or job title(s) of interest to you

Contact info:

Email address

Phone

Street address

City, State, Zip



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APPLICATION (Continued)

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Describe your interest in the field of Urban Forestry, how you have put that interest into action and what college and career aspirations you have. If you have attended more than one college, please provide the attendance dates and any degrees earned. Highlight any past work experience that may relate to the job description of the fellowship. If more space is needed, attach an additional page.

DO NOT FORGET TO ATTACH YOUR RESUME TO THE EMAIL



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Appendix A

Position Description

The Fellow will participate in the Planning of the 2018 Maryland Urban Forestry summit and such other activities as may be selected from those listed below based on the educational experience and career goals of the selected Fellow and priorities of the MUCFC.

- 1) Draft MUCFC revised mission
- 2) Refined MUCFC outreach
- 3) Refine link between Forestry Boards and urban forestry
- 4) Arborists - link local arborists network to MUCFC
- 5) Define a State awards program for urban forestry
- 6) Set plans for bi-annual state urban forestry conference and an MUCFC-sponsored series of quarterly webinars
- 7) Link MUCFC to natural exploration activities by children -define how MUCFC can support
- 8) Foundation Website updates for urban forestry issues
- 9) Define Link of urban forestry to state forest conservation goals
- 10) Encourage local and regional tree canopy goals
- 11) Write paper and on how MUCFC can link with other UCF councils
- 12) Research and define a Citizen forester's program for Maryland municipalities and how they can promote the program
- 13) Encourage use of *itree* or similar recognized internet tools for inventory and analysis by local governments
- 14) Trees and AQ and health (Write paper on the link between Trees and Air Quality and Health for use on website)
- 15) Encourage use of link for tree benefit calculator on forestry Board website
- 16) Encourage use of tool for urban home owners of yard placement for tree benefit write up for website
- 17) Canopy and hazard mitigation (write up for website)
- 18) Urban invasive – research and write paper on urban invasive and impact on urban forest and how to mitigate impact for example the emerald ash borer
- 19) Disseminate information on the use of Native Species - Develop pamphlet on this for distribution by MUCFC
- 20) ID ways to expand MUCFC grants program
- 21) Write paper on the link between Trees and urban Sustainability in the context of climate change